

AUCHTERARDER & DISTRICT COMMUNITY TRUST

Charity Number SC038904

***Grant-giving body for projects benefitting the local
community.***

GUIDELINES FOR MAKING AN APPLICATION TO AUCHTERARDER & DISTRICT COMMUNITY TRUST

The Auchterarder & District Community Trust was established in 2008 by the Auchterarder Community Council to distribute monies received by the Auchterarder Community as a whole to charitable groups and organisations which provide a benefit to those living within the Auchterarder & District area.

This enables the Trustees to donate to a wide range of charitable objects and activities, which take place in, or have a direct impact on, the inhabitants of Auchterarder & District.

To achieve an effective distribution of funds, the Trustees establish policies and priorities for funding, which are reviewed regularly.

The Trustees have absolute discretion in the choice of recipient.

The following guidelines were reviewed in March 2016.

What the Trust DOES support

- ◆ Organisations / groups that **are of charitable purpose** as per the current OSCR (Office of the Scottish Charity Regulator) guidelines. (See list page 4)
- ◆ Projects for the benefit of the local (Auchterarder & District) community.

What the Trust does NOT support

- ◆ Individuals
- ◆ Organisations that are not of charitable purpose.
- ◆ General appeals and circulars including contributions to endowment funds
- ◆ Projects whose main work takes place out with Auchterarder & District
- ◆ Projects which are exclusively or primarily intended to promote political or religious beliefs
- ◆ Students or organisations for personal study, travel or for expeditions whether in the United Kingdom or abroad

The Trust is also unlikely to support

- ◆ Charities which collect funds for onward distribution to others
- ◆ Umbrella groups which do not provide a direct service to individuals

TYPES OF DONATION

The Auchterarder & District Community Trust currently receives around £25k per annum, including restricted funds specifically for the Glendevon area. It also holds substantial reserves which it can disburse at any time. There are no minimum or maximum donations.

The application process is designed to be straight-forward to assist smaller groups to benefit from this local funding source.

HOW TO APPLY FOR A DONATION

The Auchterarder & District Community Trust has an application form which can be obtained from our website or administrators. (See contact details on the back page).

There are certain details which you will need to include in your application to enable the Trust to make an informed decision on whether or not to fund your organisation. These are listed below and detailed on the application form.

- ◆ Brief description of the organisation, including past developments and successes
- ◆ Description of the project – what do you want to do, who will be involved, where will it take place and how will it be managed?
- ◆ How have you identified the need for this work?
- ◆ What do you hope will be the outputs and outcomes of this work? What key targets have you set?
- ◆ How do you intend to monitor and evaluate the work so that you know whether or not you have been successful?
- ◆ What is the income and expenditure budget for this piece of work?
- ◆ How you propose to fund the work? Please include details of funds already raised or applied for.
- ◆ What is your proposed timetable?
- ◆ A copy of your most recent Annual Report and Accounts. These should have been independently examined or audited. If you are a new organisation and do not yet have an Annual Report, we will need a copy of your last bank statement.

Please do NOT send a constitution or Memorandum and Articles. If you have other bulky information which you feel may be relevant, such as a Feasibility Study, Business Plan or Evaluation, then please refer to it in your application, so that the Assessment Team can request it if required.

ASSESSMENT PROCESS

The Trustees meet every four months usually in January, May and September.

The Trust does not publish deadlines for each meeting and you are advised to submit your application when it is ready.

Applications for amounts of £1,000 or under will be dealt with, where possible, outwith formal meetings to minimise the delay on the recipient.

For all other applications, the administrators try to process applications as soon as possible and in most circumstances you should not have to wait more than four months. You may be contacted by a member of the administration team for more information.

As with other charitable trusts, The Auchterarder & District Community Trust may receive more applications than it has funds to support. Even if the project falls within the guidelines and a detailed assessment has been made, the Trust may still be unable to make a donation.

CHARITABLE PURPOSES (as defined by OSCR).

Please refer to the OSCR website for more details.

- a. The prevention or relief of poverty.
- b. The advancement of education.
- c. The advancement of religion.
- d. The advancement of health.
- e. The saving of lives.
- f. The advancement of citizenship or community development.
- g. The advancement of the arts, heritage, culture or science.
- h. The advancement of public participation in sport.
- i. The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended, and only in relation to recreational facilities or activities which are (i) primarily intended for persons who have need of them by reason of their age, ill-health, disability, financial hardship or other disadvantage, or (ii) available to members of the public at large or to male or female members of the public at large.
- j. The advancement of human rights, conflict resolution or reconciliation.
- k. The promotion of religious or racial harmony.
- l. The promotion of equality and diversity.
- m. The advancement of environmental protection or improvement.
- n. The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.
- o. The advancement of animal welfare.

These definitions are as prepared by OSCR and do not govern the absolute discretion of the trustees.

CONTACT DETAILS

Auchterarder & District Community Trust
c/o Julia Reid
22 Bridgewater Avenue
Auchterarder
PH3 1DQ

Email: mail@auchterardertrust.org

Website: www.auchterardertrust.org